



The Mobile Workforce: Considerations for Employees Using Personal Devices

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To provide free legal assistance to community-based nonprofits that serve low-income or disadvantaged individuals.

We match eligible organizations with volunteer lawyers from the leading corporations and law firms in Atlanta who can assist nonprofits with their business law matters.

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- In order to be a client of Pro Bono Partnership of Atlanta, an organization must:
 - ✓ Be a 501(c)(3) nonprofit.
 - ✓ Be located in or serve the greater Atlanta area.
 - ✓ Serve low-income or disadvantaged individuals.
 - ✓ Be unable to afford legal services.
- *Visit us on the web at www.pbpatl.org*
- We host free monthly webinars on legal topics for nonprofits
 - ✓ To view upcoming webinars or workshops, please see the calendar posted on our website
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Legal Information:

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What is BYOD?

“Bring Your Own Device”

- Personal cell phone (iPhone/Android)
- Personal Laptop/PC
- Personal tablet (iPad/Surface)
- Flash Drives
- Use of personal email for business
- Use of personal social media for business
- Personal Cloud storage

Primary Benefits

- Convenience
- Cost to employer (including maintenance and upgrades)
- Employee freedom
- Accessibility
- Familiarity with own technology leads to efficiency

Primary Cons

- Control
- Data Security
- Waiver of Privilege
- Waiver of Confidentiality
- Loss of Trade Secrets
- Data Preservation

Best Practices

- Avoid using text messaging for business.
- Avoid plugging unknown USB devices into computers (at least without a security scan).
- Avoid using public networks when possible.
- Use tight password controls.
- Phishing exposure and testing

More Best Practices

- Do not mix work and personal email.
- Require install of software on cell phones to secure and enable deletion of communications upon departure or loss.
- Restrict access to documents.
- Social Media?
- Photos?

Employee Departure

- Where is Company information?
- Is it on the Cloud? How to get it.
- Preserve employee information/communications.
- Is device cleaned of Company information.
- Departure exist and deletion documentation.

BYOD Destruction

- Do Not donate device without cleaning.
- Think about documents and information to retain.
- How backed up? Where? By Whom?

“Take Aways”

- BYOD adds convenience – at a price
- Risks security
- Risks control of company information
- Be smart
- Speak to your PBPA attorney to determine if your organization needs a BYOD policy

Questions?





For More Information:

If you would like more information about the services of Pro Bono Partnership of Atlanta, contact us at:

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